

Trustees' Annual Report

For the period

From (start date)

01

01

24

to end date

31

12

24

Section A

Reference and administration details

Charity name

Warrington West District Scout Council

Other names the charity is known by

Registered charity number (if any)

1

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HQ registration number

Charity's principal address

Vale Owen Road

Warrington

Cheshire

Postcode

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Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Paul Carey	Chair	
2	Adam Potts	District Lead Volunteer	
3	Alex Booth	Youth Representative	22/5/24-
4	David Goodfellow	Treasurer	
5	Ian Turnbull		
6	Christopher Walls		
7	Adam Welch		22/5/24-
8	Colin Rickerby		22/5/24-
9	Mo Patheyjohns	Secretary	1/1/24-22/5/24
10	Robert Patheyjohns		1/1/24-22/5/24
11	Christine Ralston		1/1/24-22/5/24
12	Daniel Meadows	Youth Representative	1/1/24-22/5/24

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

Section B	Structure, governance and management
Description of the charity's trusts	
Type of governing document (e.g. trust deed, constitution)	<div> <p>The District's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.</p> </div>
How the charity is constituted (e.g. trust, association, company)	<div> <p>The District is a trust established under its rules which are common to all Scouts.</p> </div>
Trustee selection methods (e.g. appointed by, elected by)	<div> <p>The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.</p> </div>
Additional governance issues (optional information but encouraged as best practice)	
You may choose to include additional information, where relevant, about:	<div> <p>The District is managed by the District Trustee Board, the members of which are the 'Charity Trustees' of the District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> </div>
Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	<div> <p>The Committee consists of Chair, Treasurer, District Lead Volunteer, District Youth Lead and ordinary members. The District Trustee Board meets every 2 months.</p> <p>Members of the District Trustee Board complete '<i>Essential Information for Trustees</i>' training within the first 5 months of joining the board.</p> <p>This District Trustee Board exists to support the District Lead Volunteer in meeting the responsibilities of the appointments and is responsible for ensuring that the District:</p> <ul style="list-style-type: none"> - Manages money well - Follows Scouts policies and relevant legislation - Looks after buildings, insurance and property - Manages risks - Helps the charity to operate well, today and in the future <p>These tasks are expanded and defined within the Scout guidance: https://www.scouts.org.uk/volunteers/running-things-locally/local-teams/trustee-boards</p> </div>

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control</p> <p>The District Leadership Board has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The District would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The District through the capitation fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The District is primarily reliant upon income from subscriptions and fundraising. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Trustee Board could raise the value of subscriptions to increase the income to the District on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The District and the Groups within it are totally reliant upon volunteers to run and administer the activities. If there was a reduction in the number of leaders to an unacceptable level in a particular section, group or the district as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of Group(s).</p> <p>Reduction or loss of members. The District provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular group or the district as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of Group(s).</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	Running of District events (hikes, camps, jamborees, parades and fundraising events); Management of Warrington District Camp Site (jointly with Warrington East District and the local Scout Group); Management of Explorer Scouts within the District; Management of District premises and equipment, including stores, radio facility, shooting facility and climbing wall facilities; Hosting of Warrington Scout Shop; Managing appointments and safeguarding within the District
Additional details of the objectives and activities (optional information but encouraged as best practice)	
Public benefit statement	<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. <p>The District Scout organisation meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D	Achievements and performance
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Summary of the main achievements of the charity during the year

Maintained Scouting activities and continued the post-Covid rebuild
 Delivered on objectives for 1000+ young persons in area.
 Training: Maintained zero tolerance policy on GDPR and safeguarding training
 Finances: Final clearance of debts relating to the old shop. Reduced insurance costs through asset analysis. Implemented consultative budget process to improve accuracy.
 Governance: Trustee Board and Leadership groups formed in line with new Scout Organisation policy.
 Safeguarding: Ensured all leaders and helpers were DBSd
 Facilities: Completed development of conference facility to benefit all stakeholders, allowing blended presence/online meetings..

Section E	Financial Review
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Brief statement of the charity's policy on reserves

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The District Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £50000.

Quantify and explain any designations

The Group held unrestricted funds of approximately £45k against this at year end. This is at the level required for operating expenses.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None

Further financial review details (optional information)

- You **may choose** to include additional information, where relevant, about:
- the charity's principal sources of funds (including any fundraising);
 - how expenditure has supported the key objectives of the charity;
 - investment policy and objectives

The District's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies

The District Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the District Trustee Board considers the cash flow requirements.

Section F**Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

2025 is all about continuing the growth of Scouting. The Scout shop has cleared all debt and is performing well, and will contribute financially in 2025. Following the enhancement of the District Headquarter facilities, we look forward to more activities being conducted there.

Section G**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

David Goodfellow

Paul Carey

Full name(s)

David Goodfellow

Paul Carey

Position (eg Secretary, Chair)

Treasurer

Chair

Date

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